

Register for a New CITI Account

Access the CITI Home Page at <https://www.citiprogram.org>



Click here

<http://www.citiprogram.org/TSWeb.asp>

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CITI Collaborative Institutional Training Initiative

Complete Registration Steps 1-4 Now.

1. Select your institution or organization
 Choose your institution from the appropriate drop-down menu. (Please only use institutions, if you are affiliated with more than one institution you will be able to select additional institutions after printing the document required.)

Participating Institutions: (Drop-down menu)
Institution Office: (Text field)
Institution or Group: (Text field)
Internal Network Identifier (ID#): (Text field)

2. Select your Username and Password
 Your username should consist of 4 to 30 characters. Acceptable characters include letters, numbers, and the symbols "@", "-", and ".". No spaces or other special characters allowed. Your password is 8 characters long. "12345678" is the same as "12345678".

Username: (Text field)
Password: (Text field)
Verify Password: (Text field)

3. Enter your name
First Name: (100-character maximum)
Last Name: (100-character maximum)

4. Enter your email address
Preferred Email: (100-character maximum)
Verify Email: (100-character maximum)

5. Enter your email address
Secondary Email: (100-character maximum)
Verify Secondary Email: (100-character maximum)

If you have a secondary email address that can be used to reach your preferred email address changes, make it known. If you forget your username or password, it will be mailed both to your preferred email address and your secondary email address.

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Choose Georgia Southern University from the drop down menu

Select a user name and 8 character password

If you commonly use a nick name or sir name different from the name that appears on you personnel record, enter your name as your given name, common name (E.g., Mary , Kate Jones = Kate Jones)

Register with an email address you will maintain long term. If you forget your user name or password it can be emailed to the address with which you register.

Optional

New Registration Page 1 of 7

CITI Collaborative Institutional Training Initiative

Please provide the following information requested by Georgia Southern University. Required fields are marked with an asterisk (*)

Fields with red stars are required. Other fields are optional.

Participation is Optional – Choose yes if you want to comment on the course content or presentation. All feed back goes directly to CITI. GSU can not access comments.

Member Information	GSU Example
Language Preference	English
* Institutional email address	jshearin@georgiasouthern.edu
* Gender	Female
* Highest degree	Ph.D.
* Eagle ID	90121441
Department	Research Services
* Role	Research Faculty
Address Field 1	PO Box 3055
Address Field 2	Statesboro, GA 30460
Address Field 3	
* Office Phone	(714)334
* May we re-contact you to complete a course survey?	Yes

Name: Copyright and Disclaimer: Read Us: Acknowledgements: Contact Us

https://www.citiprogram.org/portal/doingregistration.asp?refID=000472EE-E841-48AA-8966-403EE... 3/4/2010

For ALFALFA select from 1: Responsible conduct of research and select physical science. Modules may be completed at your own pace and in any order.

CITI Collaborative Institutional Training Initiative

Select Curriculum - Georgia Southern University

1. Responsible Conduct of Research

Please make your selection below to receive one of the courses in the Responsible Conduct of Research.

Note: Basic Course material is Standard. Scenarios are customized to disciplines.

Choose one answer

- 1.1** *Interdisciplinary Responsible Conduct of Research Course*
(E.g. Medicine, Nursing)
- 1.2** *Social and Behavioral Responsible Conduct of Research Course*
(E.g. Psychology, Sociology, Marketing)
- 1.3** *Physical Science Responsible Conduct of Research Course*
(E.g. Geology, Chemistry, Physics)
- 1.4** *Humanities Responsible Conduct of Research Course*
(E.g. English, History, Languages, Art, Music)
- 1.5** *Responsible Conduct of Research for Engineers*
(E.g. Mechanical Engineering, Electrical Engineering, Computer Science)
- 1.6** *Responsible Conduct of Research for Administrators*
(E.g. Deans, department chairs, administrators)
- 1.7** *Not at this time, Thank you.*

2. If you want to take Health Information Privacy and Security (HIP) optionally, please make your selection below.

Choose all that apply

- 2.1** *Health Information Privacy and Security (HIP) Course - Information for Investigators*
- 2.2** *Health Information Privacy and Security (HIP) Course - Information for Students or Instructors*
- 2.3** *Health Information Privacy and Security (HIP) Course - Information for Faculty*

Information for Public Health Research

3. Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Researchers may select Human Subjects training certification from CITI or NIH to fulfill the IRB training requirement.

Choose all that apply

- 3.1** *Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for investigators and staff involved primarily in Social and Behavioral research with human subjects.*
- 3.2** *IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.*

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CITI Collaborative Institutional Training Initiative

Select Curriculum - Georgia Southern University

1. Responsible Conduct of Research

Please make your selection below to receive one of the courses in the Responsible Conduct of Research.

Note: Basic Course material is Standard. Scenarios are customized to discipline.
Choose one answer

- Biomedical Responsible Conduct of Research Course:
(Eg. Medicine, Nursing)
- Social and Behavioral Responsible Conduct of Research Course:
(Eg. Psychology, Sociology, Marketing)
- Physical Science Responsible Conduct of Research Course:
(Eg. Geology, Chemistry, Physics)
- Humanities Responsible Conduct of Research Course:
(Eg. English, History, Languages, Art, Music)
- Responsible Conduct of Research for Engineers:
(Eg. Mechanical Engineering, Electrical Engineering, Computer Science)
- Responsible Conduct of Research for Administrators:
(E.g., Deans, department chairs, administrators)
- Not at this time, Thank you.

For ALFALFA select physical science responsible conduct of research. This most closely matches your discipline to meet **NSF training requirement**.

Note: You can not select the “wrong” course. Only the examples and scenarios are customized.

Not required for ALFALFA:
HIPAA training is required for researcher accessing Protected Health Data. Both investigator courses meet research requirements. An optional course is available for use by students and instructors.

2. If you want to take Health Information Privacy and Security (HIPS) optionally, please make your selection below.
Choose all that apply

- Health Information Privacy and Security (HIPS) Course - Information for Investigators
- Health Information Privacy and Security (HIPS) Course - Information for Students or Instructors
- Health Information Privacy and Security (HIPS) Course - Information for Public Health Researcher.

NOT REQUIRED for ALFALFA: Human Subjects training is available for Social and Behavioral Researchers. NIH training is still acceptable but focuses examples on medical research.

3. Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Researchers may submit Human Subjects training certification from CITI or NIH to fulfill the IRB training requirement.

← Note: NIH training is still accepted by IRB

Choose all that apply

- Social & Behavioral Research Investigators:** Choose this group to satisfy CITI training requirements for investigators and staff involved primarily in Social and Behavioral research with human subjects.
- IRB Members:** This Basic Course is appropriate for IRB or Ethics Committee members.



This is the screen you will see each time you return to the site.

Click here to affiliate with another institution
You can affiliate with multiple institutions at the same time. CITI training is transferable.

Courses for which you are currently registered

Click here to add additional courses

All courses you have successfully completed remain on your transcript even if you remove them from your active course menu

OSU Example (Member ID: 1003881)

CITI Collaborative Institutional Training Initiative

Home Menu | Select Language | Logout

Main Menu

- This is the email address we have for you: OSU@georgiasouthern.edu. If this is not correct, please edit or change your email address here.
- You are affiliated with 1 participating institution(s) on the CITI website. You will have at least one grade book per institution to track your progress in meeting that institution's coursework requirements (see below).

[Affiliate with another institution](#) | [Change login information](#) | [CME/CEU credits](#)

Georgia Southern University

You have enrolled for the following courses:

My Courses	Status	Completion Reports	Voluntary Satisfaction Survey
Social and Behavioral Responsible Conduct of Research, Basic Course	Not Started	Not Earned	Not Available

[Add a course or update your learner groups for Georgia Southern University](#)

Georgia Southern University Learner Utilities

- [Optional Modules](#) (completion is completely voluntary and will not count toward a completed course)
- [Update my profile information for Georgia Southern University](#)
- [Previous Coursework Completed](#)
- [CME/CEU credits for human subjects protection coursework](#)
- [Remove my affiliation from Georgia Southern University](#)

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